

# JOB DESCRIPTION

## **Job Title: Parish Pastoral Worker**

### Main purpose of this role:

The Parish Pastoral Worker will work in co-operation with the other members of the Parish Team and the various parish groups and committees to promote evangelisation in the Parish at every level.

To liaise in partnership with other Team members with the various Primary and Secondary schools.

To co-operate in the work of sacramental preparation at school level with children and parents groups.

To co-operate in the planning, and execution of the liturgical life of the Parish from week to week as well as seasonal and special liturgical occasions.

To work closely with the Parish Priest in the day to day administration of Parish affairs.

The above guide to the responsibilities of the Parish Pastoral Worker is not exhaustive. The nature of the role will require great flexibility. From time to time there may be a requirement to work extra hours with the understanding that this will be re-imbursed through time in-lieu.

As the Parish Priest of Newbridge also has an administrative role in the parish of Caragh/Prosperous the successful candidate will from time to time be required to cross parish boundaries also.

This position is for a permanent full time position based on a 39 hour working week.

The salary is negotiable.

The appointee will report to the Parish Priest.

The role is based at Newbridge Parish Centre